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**CONFIDENTIAL**

9 December 1950

MEMORANDUM FOR: CHIEF, TRD

SUBJECT: Staff II Comments on Training Division Report  
of 7 December 1950 for Matthew Baird, Director  
of Training

1. Congratulations for this excellent review which comprehensively presents to Mr. Baird the Training Division concept of:

- a. Personal qualifications
- b. Training Division organization and functions
- c. Relation of Training Division to Operational offices.

2. That portion of the Report dealing with Training Division organization and functions would be very helpful to several OPC offices. TRD may be planning to include this information in the new TLO manual which, I understand, is scheduled to be published early in 1951. If this is not contemplated, I suggest that the Subject material be made available at your earliest convenience to the TLO of each OPC Staff and Division.

3. If sufficient copies are not available for this purpose, Staff II would appreciate a copy which can be circulated throughout OPC.

Chief, Staff II

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